



SCAHA Annual Manager Workshop

July 31, 2021



Commissioner's Update

David Bigelow

SCAHA Commissioner
president@scaha.com



SCAHA Executive Committee

Name	Position	Contact Information
David Bigelow	Commissioner	president@scaha.com
Rosemary Voulelikas	Deputy Commissioner	rvoulelikas@gmail.com
Jim Burcar	Director at Large	jim@goldrushhockey.com
Dave Bigelow	Ice Convener	dbigelow25@gmail.com
Helen Alex	Treasurer	helen@scaha.com
Rob Foster	Statistician	lahockeyfan2@yahoo.com
Nancy Hodge	Director of Member Services	dux8fan@aol.com
Bridget Hopkinson	Director at Large	bridget@scaha.com
Jane Lord	Parliamentarian	janehelenlord@icloud.com
Rosemary Voulelikas	Secretary	rvoulelikas@gmail.com



Program Directors

Name	Position	Contact Information
Jim Burcar	8U Director	jim@goldrushhockey.com
Bridget Hopkinson	Director of Managers	bridget@scaha.com
Monica Gordon	Social Media Director	moniqian@prodigy.net
Todd Thomasy	Director at Large	toddthomasy@aol.com
Rick Hutchinson	SafeSport Coordinator	rhutchinson@the-rinks.com

❖ What is SCAHA?

- A not for profit organization
- SCAHA is a league member of CAHA
- CAHA is an affiliate member of USA Hockey
- USA Hockey is governed by the USOC

Governing Agencies



US Olympic Committee

USA Hockey

CAHA

SCAHA

Member Clubs

SCAHA Structure



- ❖ SCAHA Board of Directors
 - Representatives from all member clubs
 - Club Presidents

SCAHA Structure

- ❖ SCAHA Executive Committee
 - Elected positions
 - Commissioner and Deputy Commissioner
 - Appointed Directors
 - Appointed staff members
- ❖ Volunteers
 - Chair / work programs / events for SCAHA

Meetings

- ❖ Meetings are held on the second Wednesday of every month – currently by zoom until further notice
 - Open to all SCAHA members
 - Meetings follow Roberts Rule of Order
 - Minutes are available from club president (or website)

Committees

- ❖ Formation of committees
 - Chaired by a SCAHA executive board member and comprised of volunteers



Deputy Commissioner's Update

Rosemary Voulelikas

SCAHA Deputy Commissioner

CAHA 1st Vice President

rvoulelikas@gmail.com

Welcome & Thank you



Welcome to the 2021-2022 season!

I want to begin by expressing our gratitude to all of you for volunteering to be the manager of your teams. Without your hard work and dedication, we would not be able to do our jobs efficiently and effectively.

Some of you are veterans and others are first time managers, but rest assured, SCAHA is here to help you. Our motto is "communication, communication, communication."

Rules and Regulations

- ❖ The Guidebook is on-line at www.scaha.com. Bookmark it, Print it, read it, carry it, know it!
- ❖ Coaches do not know rules. That's a law of nature.
- ❖ When in doubt ASK!
- ❖ Communication is KEY! If you have a situation that you need help with, don't wait, call or e-mail right away.
- ❖ Use your club president...that's why they're there.

SCAHA Rules to Note

SCAHA rule 17.13: Spectator, coach, player, and parent conduct, before, during, and after a game is subject to review and possible sanction by SCAHA.

SCAHA rule 17.14:

In the event that a game official or league official deems it necessary to eject a spectator, the following shall occur:

- a) The spectator will be ejected and shall leave the rink property and shall not be allowed re-entry to the property for a minimum of 3 hours.
- b) The scoresheet shall be documented that an ejection occurred. Whenever possible, the spectator's name should be documented on the scoresheet. The referee will file a report within 24 hours with the league.
- c) The club of the offending spectator shall be fined \$500 per ejection, payable to the league within 30 days. Each offending spectator shall pay the \$500 fine to the club.
- d) The spectator will immediately be suspended from all USA Hockey activities for 30 days.
- e) The team manager is responsible for facilitating compliance with this rule including assisting with identification of the offending party for the scoresheet.



SCAHA Rules to Note

SCAHA rule 17.16: Any player or coach who is given a penalty as a result of using language that is offensive, hateful or discriminatory in nature anywhere in the rink before, during or after the game will be assessed a match penalty. (refer to CAHA Rule 6.12)

SCAHA rule 18.03: A player whose name is on the delinquency list, and is permitted to tryout, and/or sign an LOI will be fined a sum of \$500 payable to the League. **Clubs are responsible in verifying the league wide delinquency list prior to players participating in tryouts and/or rostering.** The club allowing the tryout may also be sanctioned. ****NEW****

SCAHA rule 19.05: Out of state play for 8U players is limited to Arizona, Nevada and Utah only. (refer to CAHA Rule 10.2-3) ****NEW****

SCAHA rule 25.01 (g): Head Coaches are not allowed to be managers. ****NEW****

SCAHA rule 27.01: In all SCAHA games teams must wear their SCAHA approved jerseys; home teams wear their **dark** jerseys and the away teams wear **light** jerseys.

SCAHA rule 27.16: All teams will provide scoresheet stickers in a League-provided format (using legal name on official USA Hockey roster) for use on all copies of the official scoresheet. Players will be listed in alphabetical order to facilitate proper statistical tracking. All teams will cross out players not in attendance or who are not able to participate on all copies of the scoresheet. Players and/or coaches that have been crossed off the scoresheet arriving after the start of the game will incur a bench minor penalty to the team. **For all non-SCAHA league games, games must be recorded on a hard copy scoresheet (refer to CAHA Rule 6.8) **NEW****



SCAHA Rules to Note

SCAHA rule 27.19: No parent, coach or spectator is allowed in the penalty box.

SCAHA rule 27.21: For all teams (A/BB/B, Tier II and Girls), the home club is responsible for the distribution of the scoresheets. Both Teams must enter all game statistics and upload a legible scanned copy of the scoresheet on the SCAHA website by 10pm of the following Monday after the game date. Clubs failing to complete the scoresheet procedures will be warned by the League Statistician. Upon second notification, the club will be assessed a \$50 fine per late scoresheet

SCAHA rule 27.25: All noisemakers are prohibited during all league games. A noisemaker is defined as any object/device or action intended to produce a loud noise. If any on-ice official or league official deems a spectator's noisemaker to be disruptive, they can direct the spectator to desist or leave the arena. Club personnel with League approval are also empowered to determine if the noisemaker is disruptive. All spectators are expected to cooperate fully with the officials.

SCAHA rule 27.26: Suspended players may not be on the players' bench.

SCAHA rule 32.05: All SCAHA teams participating in tournaments and/or exhibition games must submit an online scoresheet and complete an online game summary form on the SCAHA website for all games in which the team participated within two (2) days of the last game played. If they are not added in a timely manner, they will not count towards credentialing.

SCAHA Rules to Note

SCAHA rule 32.06: A game is defined as a contest played against another USA Hockey registered team or member organization of the IIHF. Games include exhibition, sanctioned league play, invitational tournament and sanctioned events. All games played between two member associations must use a minimum two-man officiating system and must be recorded on a scoresheet. Scoresheets must be submitted to the League. Teams that do not comply with this requirement may be fined \$50 per scoresheet and the head coach from each team will be assessed a one(1) game suspension.

- a) All games played between two member associations must be recorded on a scoresheet and must use a minimum two-man officiating system in order to count towards a team's USA Hockey playing rule requirement; (10/20; 10/14; or 5/10).
- b) Scrimmage games are defined as controlled practices between two teams of the same member association. No scoresheet or officials are required to be scheduled. However, whenever two teams from separate member associations are playing, the scheduling of a two-man officiating system and the use of a scoresheet is mandatory. (refer to CAHA Rule 6.8)

CLARIFICATION: If teams from the same organization decide to contract officials for their scrimmage, then the scrimmage game is no longer defined as such and is now deemed an exhibition game and must use a minimum of a two-man officiating system and must be recorded on a hard copy of the scoresheet and submitted to the league statistician.

c) 8U teams are not permitted to play any type of full ice games per affiliate rules; this includes all games as defined above as well as scrimmage games. Teams that do not comply with this requirement may result in the head coach being assessed supplemental discipline and the team assessed fines as determined by the Disciplinary Committee.



SCAHA Rules to Note

SCAHA rule 35.07: Any player or coach who leaves the game bench or penalty box during an altercation or for the purpose of starting one will be assessed a game misconduct and is subject to supplementary discipline at the discretion of the Deputy Commissioner. Players and coaches involved will be subject to supplementary disciplinary action as allowed under USA Hockey Rule 4.10(a).

Penalty Review – What is it?

- ❖ Chaired by the Deputy Commissioner
- ❖ Meets approximately once a month during season
- ❖ Comprised of 4-7 people depending on the issue and availability
- ❖ Formal in content
- ❖ Due process is followed
- ❖ Outline of the Hearing
 - Hearing date/time set up (by e-mail notification)
 - Invitee can bring two members of immediate family + one more person
 - Invitee can present any information/evidence they would like (documents, video, statements, penalty history, etc.)
 - League presents information (ref reports etc..)
 - Question/answer period
 - Deliberation and Decision (response sent within 5-12 days of hearing)
 - Outcomes: Reduction of suspension/30 days/Extension of suspension



Member Services

Nancy Hodge

SCAHA Director of Member Services

SCAHA Coach-in-Chief

USAH Pacific District Associate Registrar

dux8fan@aol.com

Member Services

- ❖ Primarily interface with Club Registrars
 - Work with your club registrar who in turn will work with SCAHA Member Services
- ❖ Roster Management
 - Review Player Releases
 - Roster Adds/Drops
- ❖ Credentials for SCAHA/CAHA playoffs

Coach/Manager/Volunteer

- ❖ All Coaches/Managers/Volunteers Must Complete the following
 - Name must appear in the USA Hockey registry (Screening & SafeSport Training completed) **prior** to rostering. Legal names must be used on all documents.
- ❖ Coaches must complete their age specific CEP modules **prior** to rostering.
- ❖ Concussion Protocol is now under the Pacific District Player Safety Program
- ❖ However, the State of California does require mandatory annual concussion education for athletes. Please refer to the Concussion page of the Pacific District Website for materials and ideas on how to meet this requirement.

8U Information

Jim Burcar

SCAHA 8U Director

SCAHA Director at Large

jim@goldrushhockey.com

Jamboree/Schedule Highlights

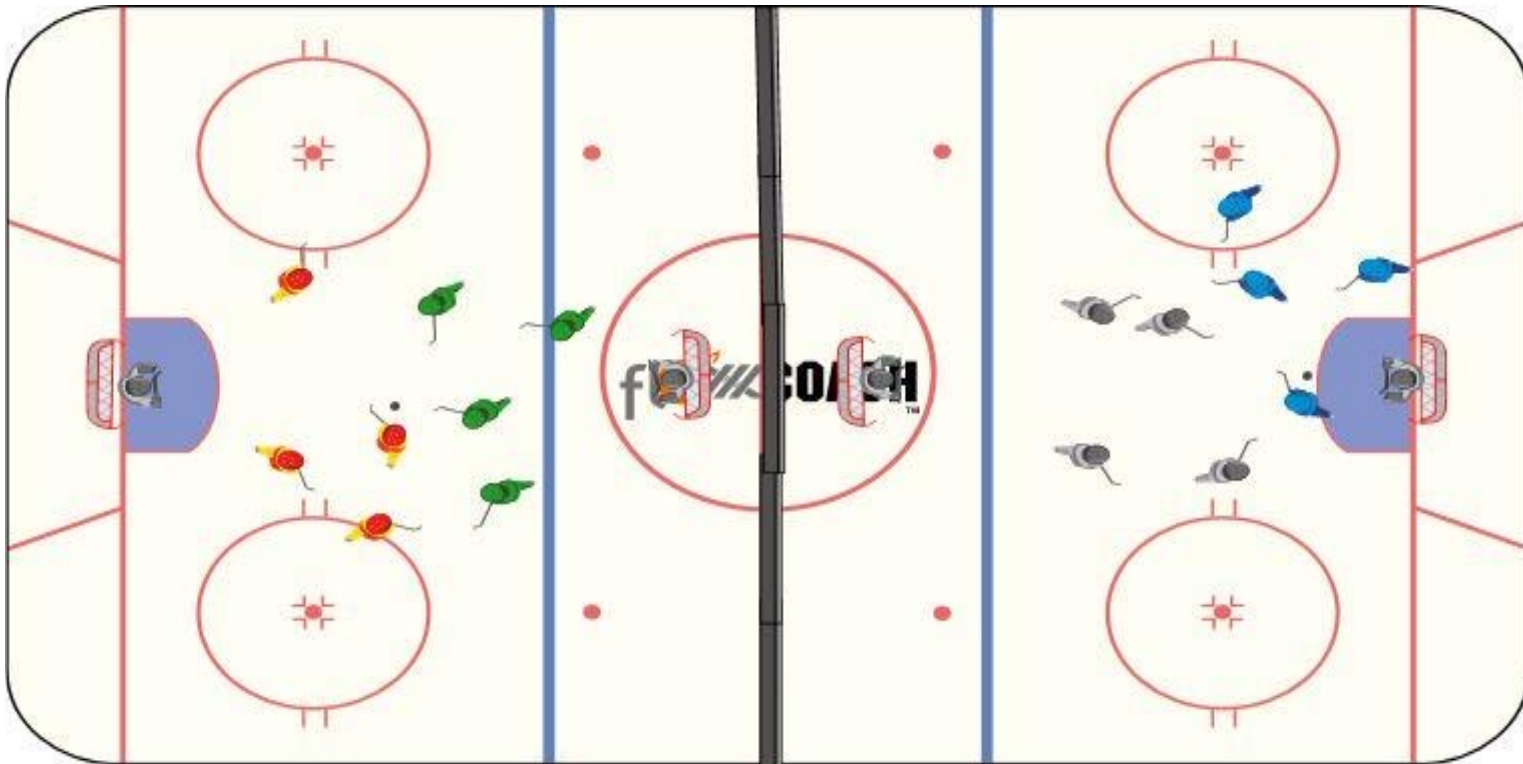
- ❖ 12 Jamborees (September 2021 – March 2022).
- ❖ Season ending tournament, 13th Jamboree. 8A only.
- ❖ 8U A & B and C (Gretzky Division)
 - Half ice games, 4 teams per Jamboree.
 - All levels of 8U will have the same format.
- ❖ No games will be scheduled during major holiday weekends.
 - Labor Day, Thanksgiving, Christmas, New Years, President's Day

Jamboree Game Format

- ❖ Each game is **24 minutes** running time.
- ❖ Buzzer every **90 seconds** for player changes.
- ❖ There will be one, three (**3**) minute warm up.
- ❖ **2-minute transition time between games.**
- ❖ 4v4 with a goalie
- ❖ All games use blue pucks.
- ❖ Intermediate (48 x 36) ADM nets are required.
- ❖ Please visit scaha.com, to review manager tools. 8U guidelines (rules), sign in sheet printing instructions and jamboree format document.

Jamboree Game Format

❖ 8U A, B & C (Gretzky) Rink Setup



Jamboree Penalties



❖ Acceptable On-Ice Conduct

- Acceptable conduct should be taught and reinforced.
- Un-sportsmanlike conduct is the broad term covering conduct that is **not** acceptable on the ice.
- This is the beginning of teaching players to be good sports and to respect everyone involved with the game.

❖ Allowable Contact with Opponents

- Players should learn what types of physical contact are allowed with an opponent.
- Players should learn the importance of having their stick on the ice in puck battles, so that good body-contact habits are established early.
- The players should also begin to learn the types of physical contact that are **not** allowed, such as **body checking, checking from behind, slashing, tripping, etc.**

Jamboree Face-Offs



- ❖ Face-offs occur at center ice, as follows:
 - After a goal is scored.
 - After a penalty shot.
 - Face-offs should be done immediately when a minimum of 1 player from each team lines up for the faceoff – officials do not need to wait for all players to line up.

8U Scheduling Overview

- ❖ Divisions with an odd number of teams may be scheduled to play an extra Jamboree (13).
 - The extra Jamboree will allow teams with a bye week during the season to play 12 Jamborees.
- ❖ Games cannot start before 7:00am or after 9:00pm.
- ❖ No rescheduling
 - Will result in a forfeit.
 - Home, host teams will now be in bold/yellow on the SCAHA website.
 - NEW, CAHA rule 10.2-3, 8U may travel to Arizona, Nevada & Utah only.

Scheduling Overview

8U & All Divisions



- ❖ If you have issues with the schedule
 - Inform your Club President/Ice Convener and he/she will inform the League Ice Convener.
- ❖ Clubs are responsible to distribute the game schedule and any changes to their teams.
- ❖ Game schedule will be available online.

Sign in Sheets – 8U & All Divisions



- ❖ What do you need to do before the game is played?
 - Lead Host Manager will need to Print the Sign in Sheet from their Manager Portal in the SCAHA website.
 - Team Managers need to locate Lead Host Manager
 - Cross off players/coaches that are not participating
 - Fines/Suspensions will be issued for games played with players/coaches who are not eligible to play

Sign in Sheet



NO	POS	PLAYER	NO	POS	PLAYER	NO	POS	PLAYER	NO	POS	PLAYER
Team Name			Team Name			Team Name			Team Name		
COACH:			COACH:			COACH:			COACH:		
CARD #:			CARD #:			CARD #:			CARD #:		
YR / LEVEL:			YR / LEVEL:			YR / LEVEL:			YR / LEVEL:		
TEL #:			TEL #:			TEL #:			TEL #:		
ASST.COACH:			ASST.COACH:			ASST.COACH:			ASST.COACH:		
SIGNATURE:			SIGNATURE:			SIGNATURE:			SIGNATURE:		
CARD #:			CARD #:			CARD #:			CARD #:		
YR / LEVEL:			YR / LEVEL:			YR / LEVEL:			YR / LEVEL:		
TEL #:			TEL #:			TEL #:			TEL #:		
ASST.COACH:			ASST.COACH:			ASST.COACH:			ASST.COACH:		
SIGNATURE:			SIGNATURE:			SIGNATURE:			SIGNATURE:		
CARD #:			CARD #:			CARD #:			CARD #:		
YR / LEVEL:			YR / LEVEL:			YR / LEVEL:			YR / LEVEL:		
TEL #:			TEL #:			TEL #:			TEL #:		
MANAGER:			MANAGER:			MANAGER:			MANAGER:		
TEL #:			TEL #:			TEL #:			TEL #:		

Sign in Sheet – 8U & All Divisions



- ❖ SCAHA games
 - Lead Host Manager must upload the sign in sheet by 10 pm the following Monday
- ❖ Tournament Games
 - Upload a scanned or picture copy using the upload scoresheet button on the Tournament Games list by 10pm the first business day after the tournament is played.
- ❖ Exhibition Games
 - Upload a scanned or picture copy using the upload scoresheet button on the Exhibition Games list by 10pm the first business day after the exhibition game is played.

Scoresheet Information



Rob Foster

SCAHA Statistician

SCAHA Webmaster

lahockeyfan2@yahoo.com

Where to Access the Manager Portal

- ❖ www.scaha.com
- ❖ What Can You Do From the Manager Portal
 - Set Jersey Numbers for Scoresheet
 - Print Scoresheets – SCAHA Games Only
 - Tournaments
 - Add Tournaments – All tournaments must be added and approved either by system or myself.
 - Add Games – All games must be added
 - Submit Scoresheets – All scoresheets must be submitted
 - Exhibition Games
 - Request Permit to Play – All exhibition games must be added to the manager portal
 - Submit Scoresheets – All scoresheets must be submitted

Acquiring Access to Manager Portal

- ❖ Following Steps Need to Occur:
 - Managers must have an account in www.scaha.com
 - Acquire a volunteer USA Hockey membership from usahockey.com
 - Register for SCAHA using the USA hockey membership.
 - Execute a Digital LOI with the club for the team to manage

- ❖ Once completed – When you login you will automatically start on the manager portal page.

Managers Game Reporting

- ❖ SCAHA games
 - All Managers must enter their team's game details for all SCAHA game by Monday at 10pm following the game
 - Each team needs to upload a copy of the Scoresheet.
- ❖ Tournament Games
 - Upload a scanned or picture copy of the scoresheet in the manager portal by the first working day following the tournament by 10pm
- ❖ Exhibition Games
 - Upload a scanned or picture copy of the scoresheet using the upload scoresheet button on the Exhibition Games list on the manager portal within 24 hours of the game being played.

Add Tournament/Exhibition Request



- ❖ Tournaments
 - All Tournaments the team is playing in Need to be Added to Manager Portal
 - Tournament Must be Added before the 1st game is played
- ❖ Tournament Games
 - All Tournament Games played must be added to the site.
- ❖ Exhibition Games
 - Exhibition Games Must be Added to the Manager Portal at least 24hrs in advance.
 - I will review and approve/declined.
 - Reasons for Declining –
 - Conflict with SCAHA games
 - Game against Non-USA Hockey Insured Team

General Information

- ❖ SCAHA Financial Assistance Program
 - Deadline to submit application is 5:00 pm September 28, 2021:
 - Information Cover Page & Application Form posted on web site
 - Application form must be completed in its entirety c/w submittal of applicable documents
- ❖ SCAHA Select Camp
 - Open only to 2008, 2007, 2006 and 2005 Birth year players on 14U, 15U, 16U "A", "AA" or "AAA" level teams and are USA Citizens
 - Check website starting August 1, 2021 for instructions on how to register and deadline.
- ❖ SCAHA Social Media
 - Contact Monica Gordon for posting of exciting Team News – e.g. Tournament Championship photos, etc.

General Information



Thank you for attending!

Q & A